

MINUTES OF MEETING HELD TUESDAY, JUNE 18, 2019

Chairman Thibaut called the meeting of the Watertown Contributory Retirement Board to order at 8:30 AM, Administration Building, 149 Main Street, Town Council Chamber. Board Members present were Chairman Thibaut; Mr. Domenic Duke Arone; Mr. Thomas J. Tracy and Ms. Kathleen Kiely-Becchetti. Due to a conflict, Mr. John Loughran was unable to attend the meeting. Also in attendance were Attorney Thomas F. Gibson and Attorney Gerald McDonough. Mr. Chris Rowllins of Fiduciary Investment Advisors conducted the investment review remotely.

Confirm Next Monthly Meeting:

The next monthly meeting was scheduled for Tuesday, July 16, 2019.

Examination of Minutes:

From meeting held on Tuesday May 21, 2019.

A MOTION WAS MADE AND SECONDED TO APPROVE MINUTES AS WRITTEN: SO VOTED

Examination of Executive Session Minutes:

For Calendar Year 2017 & May 21, 2019

A MOTION WAS MADE AND SECONDED TO APPROVE EXECUTIVE SESSION MINUTES AS WRITTEN. IT WAS NOTED THAT THE MINUTES WOULD NOT BE MADE PUBLIC AS THE NEED TO SECRECY STILL EXISTS. SO VOTED

Note Deaths of Members/Beneficiaries:

Anthony Sabatino – Died 03/31/19

Retired 01/15/85 – DPW, Laborer

Accidental Disability Retirement, Option B

Annuity Savings Balance = \$.00

No Further Benefits

Mr. Sabatino's death was noted.

Shirley Connolly – Died 06/01/19

Retired 01/03/90 – Assessor's Office, Principal Acct. Clerk

SuperAnnuation Retirement, Option A

Final Benefits - \$51.40

A MOTION WAS MADE AND SECONDED TO APPROVE FINAL BENEFITS OF SHIRLEY CONNOLLY. SO VOTED

Review PERAC Correspondence:

MEMO'S:

#17/2019 06/06/19 Tobacco Company List

John W. Parsons, Esq.:

05/23/19 PERAC has approved the benefit calculation of **Susan McCaffrey**, surviving spouse of deceased retiree Paul McCaffrey. Calculation approved as submitted.

05/29/19 3(8)(c) Liability from Watertown to the MA Teachers' Retirement System for **Patricia Torchio** has been reduced from \$7,180.89/year to \$1,299.94/year.

05/03/19 PERAC has approved the retirement calculation of **Beth Reisman** who retired 06/30/18. Calculation approved as submitted.

The Newton Retirement Board shall reimburse the Watertown Retirement Board \$497.66 per year toward the retirement allowance of

Beth Reisman who retired 06/30/18. This represents 6.14546% of total service.

06/06/19 PERAC has approved the retirement calculation of **Hugh McLaughlin** who retired 06/15/18. Calculation approved as submitted.

The MA Teachers' Retirement System shall reimburse the Watertown Retirement Board \$5,423.39 per year toward the retirement allowance of **Hugh McLaughlin** who retired 06/15/18. This represents 39.21569% of total service.

05/21/19 The Watertown Retirement Board shall reimburse the Newton Retirement Board \$8,614.56 per year toward the retirement allowance of **Elizabeth Dromey** who retired 02/22/19. This represents 13.53056% of total service.
(Submitted to PERAC for recalculation using modified method.)

06/05/19 The Watertown Retirement Board shall reimburse the MA Teachers' Retirement Board \$20,937.86 per year toward the retirement allowance of **Mary Russo** who retired 06/30/18. This represents 35.57224% of total service.
(Submitted to PERAC for recalculation using modified method.)

06/12/19 PERAC has approved the Board's decision to grant accidental disability retirement benefits to **Armen J. Papazian**.

Legal Update:

Watertown Retirement Board v. Justices and Joseph Deignan - Judgment after Rescript:

Attorney Gibson reviewed for the Board in detail the sequence of events leading up to the current status of the pension forfeiture case involving Mr. Deignan. He outlined for the Board their options on how to proceed with collecting the amount overpaid to Mr. Deignan. Attorney Gibson will draft a letter, for approval by the Board, requesting reimbursement for the overpaid pension benefits.

Attorney McDonough reported that a Hearing at the State House has been scheduled for June 25 and that the Board's Veteran's Bill has not been scheduled for that Hearing. Attorney McDonough will contact Representative John Lawn to ask his opinion on the status of the Bill and invite him to an upcoming meeting if he is interested.

Review Applications For Benefits:

Applications For Membership:

Alexander Alcindor	School Dept.	Instructional Asst.	30 Hrs.	Gr. 1	11/26/18
Shuang Huang	Library	Technology Asst.	37 Hrs.	Gr. 1	05/28/19
Inocencio Martinez	School Dept.	HVAC Tech	40 Hrs.	Gr. 1	05/16/19
Joel Rocca	Treasurer/Collector	Parking Enforcement	40 Hrs.	Gr. 1	05/20/19
Gina Nolan	Commanders Mansion	Function Facility Asst.	25 Hrs.	Gr. 1	01/14/19

A MOTION WAS MADE AND SECONDED TO APPROVE APPLICATIONS FOR MEMBERSHIP.

SO VOTED

Refund of Accumulated Deductions:

Jessica Fandino – School Dept., Instructional Asst.

Membership Service:	09/14/15 – 08/30/17
Refund of Deductions:	\$4,584.04
Refund of Interest:	\$301.88
20% Federal Tax Withheld:	(\$977.18)
NET REFUND TO MEMBER:	\$3,908.74

A MOTION WAS MADE AND SECONDED TO APPROVE APPLICATION FOR REFUND.

SO VOTED

Kyeanna Parkin – School Dept., Instructional Asst.

Membership Service:	01/21/15 – 05/09/19
Refund of Deductions:	\$11,102.54
Refund of Interest:	\$535.68
20% Federal Tax Withheld:	(\$2,327.64)
NET REFUND TO MEMBER:	\$9,310.58

A MOTION WAS MADE AND SECONDED TO APPROVE APPLICATION FOR REFUND.

SO VOTED

Superannuation Retirement:

Harold Physic – Police Dept., Patrol Officer

Retirement Date: 05/31/19

Service: 34 Years

Veteran Status: N

A MOTION WAS MADE AND SECONDED TO APPROVE APPLICATIONS FOR RETIREMENT.

SO VOTED

Brian Costello – WHA, Executive Director

Retirement Date: 06/28/19

Service: 35 Years & 11 Months

Veteran Status: N

A MOTION WAS MADE AND SECONDED TO APPROVE APPLICATIONS FOR RETIREMENT.

SO VOTED

Review Injury Reports:

NAME	DEPT	Injury Date	Report #
Stephen Haggerty	DPW	06/08/19	#11

Review Warrants:

1198-19	Refunds & Transfers	16,524.14
1199-19	Monthly Vendor Expenses	37,020.33
1200-19	Fund Transfer – People's United to Eastern Payroll	397,401.99
1201-19	Fund Transfer – Eastern Vendor to Eastern Payroll	790,422.28
1202-19	Pension Payroll – 2019/06	1,187,824.27
1203-19	PRIT – Private Equity Vintage Year	117,249.35
1204-19	Stipend – 2019/07 – John T. Loughran	333.33

A MOTION WAS MADE AND SECONDED TO APPROVE WARRANTS AS PRESENTED. SO VOTED

Director's Report:

Cash Books & Trial Balance Reports:

The Board reviewed and approved the following reports for period ending January 31, 2019 which were prepared by Director Sheehan and submitted to PERAC.

- Adjustments Journal
- Cash Receipts Journal
- Cash Disbursements Journal
- General Ledger
- Trial Balance
- Cash Reconciliations for accounts #1040, #1041, & #1043

Committee Reports:

Newsletter/Website Discussion:

The Spring Newsletter was mailed to all members & beneficiaries of the Retirement System. Positive feedback was received in the retirement office. Ideas for the next newsletter was discussed.

Old/Unfinished Business:

Mr. Tracy reported that he has been in contact with Dan Sherman of Sherman Actuarial Services. Mr. Sherman will be available to attend the July meeting to discuss different scenarios of the January 1, 2019 actuarial valuation study.

New Business:

There was no new business discussed.

Travel/Education:

A report was given on the Spring MACRS Conference recently attended by the office staff and several Board members. It was reported that the content, material and organization of the conference was outstanding and extremely worthwhile.

Investment Review:

Mr. Rowlins conducted the investment review via remote participation.

Investment Performance was reviewed through April 30, 2019. The market value of assets totals \$197,647,038. The Board seemed satisfied with the report.

The Board reviewed the Cash Flow Worksheet prepared by FIA which outlines their recommendations on how to invest the FY20 Appropriation from the Town and to set aside cash to cover future payrolls and anticipated capital calls. The Cash Flow Worksheet did not include the additional funds allocated by the Town.

A MOTION WAS MADE TO APPROVE THE CASH FLOW WORKSHEET WHICH WILL BE UPDATED BY FIA TO REFLECT THE ENTIRE \$13.3 MILLION ALLOCATED BY THE TOWN FOR THE FY20 APPROPRIATION. SO VOTED

Adjournment:

A MOTION WAS MADE AND SECONDED TO ADJOURN THE MEETING AT 9:45 AM. SO VOTED